

# Report to Cabinet Member for Health and Wellbeing

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**Decision to be taken on or after 5 June 2019**

**Decision can normally be implemented at least  
3 working days after decision has been signed.**

**Cabinet Member Report No. HW05.19**

**Title:** Adult Social Care Data Quality Strategy

**Date:** 28 May 2019

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**Local members affected:**

*For press enquiries concerning this report, please contact the media office on 01296 382444*

## **Summary**

Buckinghamshire County Council is committed to improving the quality of its data. Good quality data will support good decision-making and improved outcomes.

Working in an increasingly complex environment, it is essential that the Council is able to rely on the robustness of its data. High quality data enables the Council to better improve services and outcomes for Buckinghamshire residents.

This Data Quality Strategy sets out Council's approach to adult social care data quality and how the service will improve data quality.

## **Recommendation**

**The Cabinet Member is asked to agree the Adult Social Care Data Quality Strategy set out in the Appendix to this report.**

**A. Narrative setting out the reasons for the decision**

The Data Quality Strategy for adult social care sets out the Council’s approach to data quality, sets out why data quality is important and the standards by which adult social care will measure its data quality.

The strategy sets out the roles and responsibilities in relation to handling of data and effective training will be provided to ensure staff are supported to improve data quality.

The Data Quality Strategy relates to all data, including that used for delivering and managing services as well as for analysis, strategy development and performance management.

There are two overarching principles set out in the Strategy, which are:

- We will act with integrity: ensuring that any information we release to the public, partners or for statutory purposes is reliable and we are transparent and accountable for that data; and
- We will get things right: a high level of data quality will mean that decisions on services are based on the most reliable information possible.

**B. Other options available, and their pros and cons**

Not Applicable

**C. Resource implications**

There are no resource implications arising from this strategy.

**D. Value for Money (VfM) Self Assessment**

Ensuring high quality data will improve decision making and by doing so, ensure the most effective use of public funds.

**E. Legal implications**

The Data Quality Strategy is part of the adult social care Quality Assurance Framework. The processing of personal data must comply with the General Data Protection Regulation (GDPR) as it applies in the UK, tailored by the Data Protection Act 2018, and the Council’s Data Protection Officer will advise on this aspect of the Data Quality Strategy.

**F. Property implications**

There are no property implications

**G. Other implications/issues**

The data quality strategy has been aligned to ensure consistency with the Council’s Better Lives Strategy.

**H. Feedback from consultation, Local Area Forums and Local Member views**

The Data Quality Strategy has been presented to the CHASC Business Unit Board which includes Members.

**I. Communication issues**

The Data Quality Strategy is explained in an accompanying leaflet (attached at Appendix 2).

**J. Progress Monitoring**

The Data Quality Strategy will be routinely monitored to ensure high quality data is achieved.

**K. Review**

The Data Quality Strategy will be reviewed on an annual basis.

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**Background Papers**

The Data Quality Strategy and accompanying leaflet are attached

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***Your questions and views***

*If you have any questions about the matters contained in this paper please get in touch with the Contact Officer whose telephone number is given at the head of the paper.*

*If you have any views on this paper that you would like the Cabinet Member to consider, or if you wish to object to the proposed decision, please inform the Democratic Services Team by 5.00pm on 4 June 2019. This can be done by telephone (to 01296 382343), or e-mail to [democracy@buckscc.gov.uk](mailto:democracy@buckscc.gov.uk)*